

ATTENDANCE: Students are expected to attend tutoring sessions for a full semester. Students are expected to arrive for lessons in a timely manner with all required material for the tutoring session.

Students will be invoiced for any sessions where no advance notice (24 hours) has been provided for their absence.

MAKEUP TUTORING SESSIONS: An absence due to illness, or family emergency can be exempted, provided Jasmin Tutors has been notified 24 hours in advance.

Sessions missed due to family vacations can be exempted, provided a month advance notice. It's the student's responsibility to sign up for a makeup session if desired; however, makeup sessions cannot be guaranteed due to the availability of our tutors. Group lessons cannot be rescheduled.

TUTOR ABSENCES: The tutor reserves the right to cancel sessions due to illness or professional commitments.

HOMEWORK: Students are expected to commit to completing any work that has been set during the tutoring session, to ensure they are able to get the full benefit of the session and are able to progress in mastering the content.

TUTORING SERVICES TERMINATION:

Students can discontinue from the tutoring service by providing two weeks advance notice.

Jasmine Tutors reserves the right to discontinue services if students have excess amount absences or unpaid tuition fees.

SCHOOL HOLIDAY SESSIONS: Tutoring will cease during school holidays with Master classes being offered aimed at revising and preparing students for exams, with intensive sessions, focused on exam preparation with tips and 'how to' instructions. Please speak to us if your child is interested in attending these sessions.

PAYMENT: Payments are due at the commencement of each month for that month.

Unexcused absences may not receive credit/reimbursement, at the discretion of Jasmine Tutors. If an exempted absence occurs, any pre-paid tuition will be applied toward a make-up lesson.

Students are expected to pay for all books and materials.

CONTACT HOURS: Outside the tutoring sessions, parents can schedule an appointment with the tutor by emailing info@jasminetutors.com or by messaging 0493288624 to discuss student progress.